**STUDENT INFORMATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | | | | |
| Address: |  | | | | |
| Phone #: |  | | SSN: |  | |
| E-mail: |  | | | | |
| DOB: |  | Age: |  | Sex: |  |
| Emergency Contact: |  | Relationship: |  | Phone # |  |
| Name of High School attended: |  | Graduation Year: |  | Received  Diploma or GED? | Y N |
| Tech school attended in High School? |  | Completed? | Y N | Current Occupation? |  |

**PROGRAM INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Program:  (circle) | Stick Welding MIG/Flux Welding TIG Welding  (SWC1214) (MFC1216) (TWC1218) | | |
| Program Length:  (circle) | 250 hours 300 hours | | |
| Day/Evening class meets: (circle) | M T W T F Sat Sun | | |
| * Full-time | * Part-time | * Day | * Evening |
| Time of day/evening class begins: |  | Time of day/evening  Class ends: |  |
| Enrollment date: |  | Start date: |  |

**TUITION**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Registration fee: |  | Terms of installment payment plan:  (if used) | | | | |  |
| Tuition: |  | | | | | | |
| Lab fees: |  | | | | | | |
| Tools: |  | | | | | | |
| Other: |  | | Specify: | |  | | |
| Total program cost: |  | | | | | | |
| Name of funding source: |  | | | Type of payment:  (circle) | | Cash Check Credit/Debit | |

**Cancellation and Refund Policies**

The refund shall be based on the cost and length of the program. All tuition beyond the current enrollment period shall be refunded when a student terminates.

* If any student cancels the enrollment agreement within 72 hours of signing the enrollment agreement, the registration fee not exceeding $100 will be kept by American Welding Institute of AR. All paid program cost, lab fees and tools will be refunded.
* ​A student who quits training after starting but before 25% of course has been completed, the institution shall retain a pro-rated amount of fees and tuition. Registration fee and tools non refundable.
* A student quitting training after finishing 25% but not 50% of the course, the institution shall retain 50% of tuition fees. Registration fee and tools non refundable.
* A student quitting training after finishing 50% but not 75% of course, the institution shall retain 75% of tuition and fees. Registration fee and tools non refundable.
* A student quitting training after finishing 75% of course, the institution shall retain 100% of tuition, fees and tool costs.

Students shall be refunded immediately when a course is cancelled and there is not a course required for their program of study available.

I, the undersigned applicant, am fully aware that this form is a class registration form. Classes are filled based on receipt of this registration form. I also state that I have read and understand the student handbook.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

President of American Welding Laboratories Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_